Curriculum Committee

**January 24, 2020** (10-11:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Katie Hodgin (ASG), Nora Brodnicki, Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Darlene Geiger, Sue Goff, Shalee Hodgson, Alice Lewis, Mike Mattson, Jeff McAlpine (Alternate Chair), Suzanne Munro, Scot Pruyn (Chair), Esther Sexton, Charles Siegfried, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand

**Guests:** Rich Albers, Jonathan Baker, Carol Burnell, April Chastain, Mike Farrell, Cindy Garner, Jarett Gilbert, Eric Roberts, Shelly Tracy

**Absent**: Karen Ash, Dustin Bare, Rick Carino, Elizabeth Carney, Frank Corona, Eden Francis, Jason Kovac, Kara Leonard, Tracy Nelson, David Plotkin, Lisa Reynolds, Cynthia Risan, Tara Sprehe

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the December 6, 2019 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Informational Items**
	1. **Program Learning Outcomes**
		1. Electronics Engineering Technology AAS
			1. Mike Farrell presented
			2. These changes are a result of Assessment work
			3. Changes were reviewed by Advisory Board
		2. Electronics Engineering Technology CC
			1. Mike Farrell presented
			2. These changes are a result of Assessment work
			3. Changes were reviewed by Advisory Board
		3. Microelectronics Systems Technology AAS
			1. Mike Farrell presented
			2. These changes are a result of Assessment work
			3. Changes were reviewed by Advisory Board
		4. Microelectronics Systems Technology CC
			1. Mike Farrell presented
			2. These changes are a result of Assessment work
			3. Changes were reviewed by Advisory Board
2. **Old Business**
3. **New Business**
	1. **Related Instruction Review**
		1. Computation: BA-104, MTH-065
		2. PE/Health: HE-163, HE-164
			1. The Related Instruction Sub-Committee recommends that the above course continue to be approved in the noted Related Instruction categories.

*Motion to approve, approved*

* 1. **Course Inactivations**
		1. HS-260
			1. Megan Feagles presented on behalf of Yvonne Smith
			2. “This course is no longer part of our curriculum as the instructor left employment at CCC in 2017”

*Motion to approve, approved*

* 1. **Course Reactivations**
		1. APR-111UE, 112UE, 113UE, 121UE, 122UE, 123UE, 131UE, 132UE, 133UE, 134UE, 135UE, 136UE, 137UE, 231UE, 232UE, 233UE
			1. Shelly Tracy presented
			2. “These are the PacifiCorp apprenticeship courses and degree program PC has requested to be re-activated”

*Motion to approve, approved*

* + 1. UTL-100, -107, -171, -172, -174, -175
			1. Shelly Tracy presented
			2. Changing from ERM to UTL (not equating UTL courses to ERM courses, department said they wouldn’t do substitutions).
			3. UTL is Utility Training-Line

*Motion to approve, approved*

* + 1. ENG-296
			1. Carol Burnell presented
			2. “ENG-296 is a course that focuses on the study of nonfiction, literary, and other works that have been adapted to film. It's a common type of course in most colleges”

*Motion to approve, approved*

* 1. **Course Hours, Instructional Method, Credits Change**
		1. EMT-101, EMT-102
			1. Jarett Gilbert presented on behalf of Tana Sawzak
				1. Changing from 5 credits to 6 credits
				2. Align with the Oregon EMS Consortium statewide degree program
				3. Better prepare students to meet the industry standard
				4. Allow students to miss a session or two and still qualify for credentialing
				5. Recover some of the instructor costs
				6. Qualify more students for a "completion: credential for the benefit of the student and the college.

*Motion to approve, approved*

* + 1. MBC-125, MBC-126, MBC-225
			1. Cindy Garner presented
			2. “Since curriculum committee approval I have received more input on course delivery with educators, coders, and students who have taken similar programs. From this input I have concluded the optimal delivery for students understanding will mainly be listening to lectures and writing notes in their code books with some coding examples worked through in lecture. I felt the amount (and allocation) of course time was more than required and have adjusted it.”

*Motion to approve, approved*

* 1. **New Courses**
		1. EFA-101S
			1. Megan Feagles presented on behalf of Eric Lee
			2. “With the implementation of the guided pathways model, we hope to create a course that helps students who choose the STEM pathway but are undecided on their major find a more narrow pathway.”

*Motion to approve, approved*

* + 1. EMP-202, EMP-204, EMP-206
			1. Jonathan Baker presented
			2. “Revision of the emergency management program.”
			3. Will the courses be offered if there still isn’t a program?
				1. Yes
				2. They will be electives in other programs, they can be used for AAOT and AGS as electives

*Motion to approve, approved*

* + 1. ENG-271, ENG-272, ENG-273
			1. Jeff McAlpine presented
			2. “Students seeking the A.S. in English Degree or transferring to a university will benefit from a 200-level course in which they practice literary research and applying critical theory.”
			3. These are the 200-level version of the 100-level courses.
			4. Reminder that Gen Ed review is still on hold, but there is a group that is looking at courses until the new process is complete.

*Motion to approve, approved*

* + 1. GIS-270
			1. Eric Roberts presented
			2. “Need additional options besides CWE to ensure students meet the program learning outcomes.”
			3. Can’t guarantee a CWE opportunity for every student. This course would be a term-long project. Student-developed, instructor-guided. Opportunities for portfolio development

*Motion to approve, approved*

* + 1. UTL-120, UTL-173
			1. Shelly Tracy presented
			2. “New program for VOLTA students”

*Motion to approve, approved*

* 1. **Program Amendments**
		1. AS, Computer Science, PSU
			1. Rich Albers presented
			2. Replacing 3-4 credit CS electives with CS-140L.
			3. Credit change from 99-106 to 100-106

*Motion to approve, approved*

* + 1. AS, Music, PSU
			1. Megan Feagles presented on behalf of Lars Campbell
			2. Remove MUS-211L, MUS-212L, and MUS-213L. These will be consolidated into the 111L, 112L, and 113L courses, respectively.
			3. Credit change from 103-110 to 100-107

*Motion to approve, approved*

* + 1. Emergency Medical Technology CC
			1. Jarett Gilbert presented
			2. Reflect change of EMT-101 and EMT-102 to 6 credits, moved some courses around.
			3. Credit change from 54 to 56

*Motion to approve, approved*

* + 1. Gerontology Certificate
			1. Megan Feagles presented on behalf of Yvonne Smith
			2. Removing the now inactive HS-260 from the elective list.

*Motion to approve, approved*

* + 1. Horticulture AAS
			1. April Chastain presented
			2. Adding WET-109 to elective list so that it can be in the related program, Irrigation Technician CPCC

*Motion to approve, approved*

* + 1. Irrigation Technician CPCC
			1. April Chastain presented
			2. Adding WET-109, moving around the CWE requirement
			3. Credit change from 15 to 19

*Motion to approve, approved*

* + 1. Organic Farming CC
			1. April Chastain presented
			2. Move HOR-235 and -236 to elective list. Add HOR-223 to first term. No credit change.

*Motion to approve, approved*

* + 1. Manufacturing Technology AAS and Certificate
			1. Mike Mattson presented
			2. Changing Manufacturing Technology to Machine Tool Technology, no other changes
			3. Update documents and re-upload to website
				1. *Done on 1/24/19 by MCF*

*Motion to approve, approved*

* + 1. Medical Billing and Coding CC
			1. Cindy Garner presented
			2. BI-120 and MTH-060 swapped terms. No credit changes.
			3. Change BI-120 or BI-120 or BI-231, -232, and -233
				1. *Done on 1/24/19 by MCF*
			4. Change MTH-060 to MTH-060 or MTH-098
				1. *Done on 1/24/19 by MCF*

*Motion to approve, approved*

* + 1. Nursing (RN) AAS
			1. Jarett Gilbert presented on behalf of Carol Dodson
			2. Moving two courses up a term each, no credit changes

*Motion to approve, approved*

1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: February 7, 2020 CC127 8-9:30am** |